

Union Bay Improvement District
Bylaw No. 223
Miscellaneous Service Charges, 2010

A bylaw to establish miscellaneous service fees and other charges payable to the Improvement District and the terms of payment thereof.

The Trustees of the Union Bay Improvement District ENACT AS FOLLOWS:

1. The following general service fees are hereby fixed and made payable to the district:
 - (a) Photocopies shall be charged at a rate of \$.20 per page (black and white) and \$.40 per page (colour). Any other costs for reproduction, duplication or shipping shall be at actual cost of the work.
 - (b) A charge of \$25.00 is levied for each time a registered letter is required in the notification of shut-off for failure to pay water tolls and related charges.
 - (c) A maximum fee may be charged for locating and retrieving a record, preparing it for disclosure or producing it manually, of \$15.00 per ¼ hr or portion thereof. Payment of \$30 (minimum fee) to be paid prior to commencement of process.
2. Where staff or equipment of the district are requested to render service, the party requesting such work, service or materials shall pay the following charges:
 - (a) For staff, the charge shall be at the employees' rate of remuneration for that time period plus 10%.
 - (b) For equipment, the equivalent to rental rate from an outside agency.
 - (c) For materials, at actual cost plus 10%.
3. Fees are payable at time of service. Alternate payment arrangements may be considered.
4. This bylaw repeals Bylaw #175, Miscellaneous Service Charge Bylaw.
5. This by-law may be cited as the "Bylaw #223, Miscellaneous Service Charges, 2010.

INTRODUCED and given first reading by the Trustees on the 18^h day of November 2009

RECONSIDERED and finally passed by the Trustees on the 18^h day of November 2009

David McDowell, Chair

Brenda Fisher, Administrator

I hereby certified that this is a true copy of Bylaw #223, Miscellaneous Service Charges, 2010.

Brenda Fisher, Administrator