

Union Bay Improvement District  
Regular Board Meeting Minutes  
Union Bay Improvement District Boardroom  
March 16, 2011  
4:30 p.m.

Meeting called to order at 4:32 p.m.

Attendants: Alan de Jersey (Chair), Dave Godfrey, Bruce Livesey, Denis Royer, Anne Fischer (recording).

Absent: Cleve Goldswain (Trustee) and Brenda Fisher (Administrator).

1. The agenda was brought forward and amended by adding under new business TAG press release and AGM details.

MOTION: 2011-03-01

RMS

To accept the agenda as amended.

CARRIED

2. Petitions and delegations – none scheduled.
3. Review of minutes of February 16, 2011, Planning Session Notes of February 16, 2001 and "In-Camera" minutes of February 28, 2011.

MOTION: 2011-03-02

RMS

To accept the Regular Board Meeting Minutes of February 16, 2011 and the "In-Camera" of February 28, 2011 as circulated.

CARRIED

4. Business arising from the minutes and unfinished business:
  - Resolution Motion brought forward from "In-Camera" minutes – full Resolution is available for viewing.

MOTION: 2011-02-28-02

RMS

To adopt the passing of the Resolution #2011-02-01 as presented.

CARRIED

Opposed by Trustee Livesey and Trustee Goldswain

- Consideration of sale of McLeod property – tabled until alternate training property located.
5. Correspondence
    - Janet Thomas – requesting breakdown of legal costs. Acknowledged receipt and referred to Ministry for advice on releasing legal information under Freedom of Information and Privacy Act. Response will be sent by April 6, 2011.
    - Gordon Hood e-mailed with questions regarding the March Landowners Update. A response will be prepared and sent.

- James Lee sent an e-mail of support to Alan de Jersey with a copy to Dave Godfrey; Dave to forward e-mail to all trustees.

6. Reports:

- Fire Committee Report – Trustee Royer read his the report. Fire Chief Mark Jackson has requested holding a Fire/Rescue Committee meeting every 3<sup>rd</sup> month; a special meeting could be arranged if important or critical issues arise. The Committee recommends acceptance of this request. Discussed were the 2011 F/R Budget and the increase of the Honorarium for the Assistant Chief/Training Officer. The Committee recommends that the Board accepts the Budget as presented and to vote on the increase of the Assistant Chief/Training Officer’s Honorarium.

MOTION: 2011-03-03

RMS

To accept the Assistant Fire Chief/Training Officer’s Honorarium as modified.

CARRIED

Opposed by Trustee Livesey

MOTION: 2011-03-04

RMS

To accept the Fire/Rescue Budget for 2011 as presented

CARRIED

MOTION: 2011-03-05

RMS

To accept a scheduled quarterly meeting for the Fire/Rescue Committee.

CARRIED

Next Fire/Rescue Committee meeting scheduled for June 7, 2011.

- Fire Chief’s Report – Trustee Royer read the Fire Chief’s report. The Department has responded to 4 incidents since the Fire Chief’s last report. Currently no open fire bans or restrictions are posted with Coastal Fire Centre. Training is ongoing with the UBFR Service.
- Public Works Committee Report – Trustee Godfrey read his report. The Nelson Loop project has been completed and the project is expected to be close to the \$50,000 budget; far less than originally expected. VIHA Representative, Dave Cherry, paid an annual inspection visit on Feb. 21, 2011 and was given a tour of the lake and chlorination system. All water samples for February were reporting negative results. McLeod tank cleaning has been conducted and the lines have been flushed on schedule. The hydrant on the corner of Douglas and Fourth Street should be replaced as it is not compatible with the new fire apparatus and no shutoff valve to isolate it from the system. Discussion about new hydrant and valve; Board agreed on the replacement for approximately \$2,500. Water superintendent provided the Board with an inventory list of 12 additional hydrants that should be considered for replacement over time. Meter readings were conducted and the March bills have been mailed. All delinquent tolls are now paid. Another break-in occurred at the

reservoir compound March 1, 2011. A small aluminum boat, used for maintenance work at the lake, was stolen and a replacement is being sought.

- Administration and Financial report – report provided – Administrator on holiday from March 2 – 28, 2011. Chair de Jersey read the report. Discussions about having a neutral person chair the Annual General Meeting; no decision made. The Board supported the arrangement of refreshments for the AGM.

MOTION: 2011-03-06

RMS

To accept the Operational Reports as presented.

CARRIED

7. New Business:

- Discussion about the TAG press release of March 11<sup>th</sup> in the Echo newspaper. Trustee Godfrey questioned Trustee Livesey regarding statements made by prospective TAG candidates. No response given.
- Trustee Livesey suggested opening the doors for the AGM at 1 p.m. instead of 1:30 p.m. Discussion about who will conduct the election of the trustees tabled to the next Board meeting.

Next scheduled Meetings:

|                |                          |
|----------------|--------------------------|
| Fire Committee | June 7, 2011 6:30 p.m.   |
| Public Works   | April 7, 2011 10:00 a.m. |
| Board Meeting  | April 20, 2011 4:30 p.m. |

Meeting adjourned at 6:30 p.m.

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Alan de Jersey, Chair

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Anne Fischer, recording