

Union Bay Improvement District
Minutes – Inaugural Meeting
May, 3, 2011
Union Bay Improvement District Board Room

Trustees Present: Anne Alcock, Cleve Goldswain, Alan De Jersey, Bruce Livesey, Carol Molstad

Administrator: Brenda Fisher

The Administrator called the meeting to order at 4:37 PM.

New trustees were asked to sign the UBID policy, “Responsibility of the Chair and Trustee”. Discussion r regarding confidentiality of D.O.B. and S.I.N. numbers.

The Administrator called for nominations for Chair.

Motion: 2011-05-01

RMS – to appoint Carol Molstad as Chair, Nomination accepted.

CARRIED.

The chair was turned over to Carol. She thanked the trustees for their confidence.

A brief agenda was reviewed and approved.

Motion: 2011-05-02

RMS - to grant signing authority to any two of the following three for the coming year –
Cleve Goldswain, Carol Molstad, Brenda Fisher

CARRIED.

Motion: 2011-05-03

RMS - to appoint Anne Alcock as Chair of the Fire Committee. Nomination accepted.

CARRIED.

Motion: 2011-05-04

RMS - to appoint Cleve Goldswain as Chair of the Public Works Committee.

Nomination accepted.

CARRIED.

The Board discussed preliminary plans to address the Administrators absence due to an approved medical leave and related trustee orientation etc.

Cleve Goldswain and Carol Molstad will be designated as contact persons for Price's Alarms regarding the building.

Motion: 2011-05-05

RMS - to set the next Regular Board Meeting for Wednesday, May 25, 2011 at 4:30 PM.

CARRIED.

Correspondence received from S. Hargreaves regarding the Annual General Meeting and election process was received as information.

Motion: 2011-05-06

RMS - to ask the Elections Officer to release the official count for the election results.

CARRIED.

Meeting adjourned at 5:30 PM

Carol Molstad
Chair

In the absence of the Administrator
Trustee Bruce Livesey