Internal Use Only:	**UNION BAY IMPROVEMENT DISTRICT** **PO BOX 70, 5579B. South Island Highway** **UNION BAY, BC V0R 3B0** **Phone: 250-335-2511 Fax: 250-335-1178** **Email: admin@union-bay.ca**
Assessment #:	
PID #:	
Customer ID:	
Fees if changes required:	**Date Application rec'd:**
Payment rec'd:	**Plans rec'd:**
Work order issued:	**Approved by:**
Changes completed:	**Date:**

Transfer of Water Agreement

Physical Address _____ **Date:** _____

Owner(s): _____

_____

Mailing Address: _____

_____

Legal Description

Of Property: _____

_____

_____

Changes Required to the Service: ☐ Yes ☐ No

Details: _____

Type of Service required:

☐ **Residential (¾ inch Service Connection)**

☐ **Commercial (1-inch Service Connection)**

☐ **Metered:** _____

☐ **Other:** _____

I/We acknowledge and agree that:

- I/We are subject to and will abide by all Union Bay Improvement District Bylaws and that only some of the relevant provisions of those bylaws are referenced in this document. (Copies of Bylaws are available at the District's office.) or on our website at www.union-bay.ca
- I/We understand that we have access to the Water Distribution Regulation Bylaw and understand it is our responsibility to be aware of its provisions.
- I/We understand the necessary charges related to connection and services have been satisfied. I/We understand that if the property is not currently metered an additional charge will apply to install the meter.
- The curb stops valve is for the District's use only and must be uncovered and accessible at all times.
- The District has advised that I/we should, at my/our own expense:
    - install a shut off valve for emergencies and to facilitate changes to or cleaning of water lines on my/our property;
    - install a backflow preventer or other appurtenance on hot water tanks to prevent drain off during interrupted water service;
    - install a pressure reducing valve if I/we are in an area of high pressure;
    - Install a booster pump if I/we are in a low pressure area.
- All services and installations on my/our property will be in accordance with the Plumbing Code of British Columbia.

Signature(s): _____ **Telephone:** _____

Email: _____ **Cell:** _____